

GUIDELINES FOR PRESENTERS

GENERAL GUIDELINES

- The ICBT Annual International Research Symposium (AIRS) 2026 will be conducted physically. Only authors residing in other countries may join the symposium virtually via MS Teams.
- Please join the Inauguration Ceremony by 9.00 a.m. at the Amphitheater, ICBT Campus, Colombo (New Building). Attendance at both the inauguration ceremony and your presentation is mandatory, unless an unavoidable circumstance is accepted by the Organizing Committee.
- After the inauguration, please proceed to your allocated research technical session.
- All presenters must join their respective technical sessions before 1.30 p.m. and be present at the commencement of the session.
- The provisional session plan will be sent to you shortly by the Technical Committee.

PRESENTATION GUIDELINES

Slides

- Minimum of 5–7 slides
- Use a suitable, professional slide theme
- Ensure text is clear and easy to read, with appropriate graphics (graphs, charts, etc.)
- Keep text concise and avoid overcrowding slides

Font

- Use a clear and readable font style
- Do not use font sizes smaller than 20 pt
- Title font: 30–40 pt
- Body text: 20–30 pt

File Naming

- Name your presentation using your initials, full name, and extended abstract paper code. Do not use your topic name or unclear abbreviations.

Submission

- Submit the softcopy of your presentation to the Symposium Coordinators and copy your respective supervisors before 20th February 2026.

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Content

- Presentations will not be judged on aesthetics alone. Avoid excessive animations or distracting elements.
- Use pictures, graphs, and charts only when they add value or support your explanation.
- Avoid unnecessary visuals.

Time Allocation

- Presentation time: **10** minutes
- Q&A session: **5** minutes
- Please practice thoroughly to adhere to the time limits.

Referencing

- All references and in-text citations must follow the Harvard Referencing System or another standard referencing system accepted by your university/institution.

Attire

- Ladies: Business attire or Saree
- Gents: Full suit or National dress

STREAM	Name	TP
1. Social Sciences	Ms. Yumna Gunawardena	774723472
2. Languages	Ms. Wasanthi Sooriyahetti	767104376
3. Engineering and Construction	Ms. Kaushala Fonseka	704415793
4. Health Sciences	Mrs. Inashki Dissanayake	769398894
5. Business Management	Ms. Senethri Fernando	772541152
6. Information Technology	Ms.Chathuri Kulathunga	710348025